**Pierce County Fire Chiefs’ Association**

**Meeting Minutes**

**February 2, 2012**

**Call to Order**

President John McDonald called the Pierce County Fire Chiefs’ Association meeting to order at 11:35 a.m. at Pierce County Department of Emergency Management located at 2501 South 35th Street, Tacoma, WA. The following were present:

Bob Hudspeth, Eatonville FD Ron Schaub, Steilacoom Public Safety

Jeff Jensen, Tacoma FD Mitch Sagers, WPFR

Paul Tinsley, WPFR Jim Sharp, WPFR

Dan Rankin, WPFR Scott Casebolt, Gig Harbor FD

Bill Jarmon, Gig Harbor FD Doug Willis, CPFR

Keith Wright, CPFR Pat Donovan, CPFR

Judy Murphy, CPFR Randy Stephens, CPFR

Gary McVay, PCFD #13 Andy McAfee, PCFD #14

Tom Lique, PCFD #16 Guy Allen, PCFD #16

Claudia Jones, PCFD #16 Chris Grant, SPFR

Reggie Romines, GFR Ryan Baskett, GFR

Todd Jensen, GFR Tom Mason, GFR

Matt Waltrip, GFR John McDonald, EPFR

Ed Goodlet, EPFR Jim Jaques, EPFR

Garry Olson, PCFD #23 Steve Bailey, PCDEM

Ken Parrish, PCDEM Tom Poste, PCFPB

Dic Gribbon, PSCAA Norma Pancake, PCEMS

Denise Menge, Recorder

**Flag Salute**

Steve Bailey led the flag salute and welcomed everyone to DEM. He thanked everyone that assisted with staffing the EOC during the recent ice storm. The preliminary damage assessment is over $10 million just in Pierce County. There is a County as well as a State threshold that must be met in order for a presidential declaration to be made.

**Approval of Minutes**

It was moved and seconded to approve the January 5, 2012 meeting minutes as presented. MOTION CARRIED.

**Treasurer’s Report**

Treasurer Hale is not present today, however, Reggie Romines presented the report on her behalf. The account has a balance of $5,045.47 with $7,257.69 in EMS for a grand total of $12,303.16. Doug Willis moved and Garry Olson seconded to approve the Treasurer’s report as presented. MOTION CARRIED.

**Correspondence**

None.

**Guest Speaker**

President McDonald reported that the Executive Board met with Ken Sharp and Jon Lendosky to discuss South Sound 911 concerns as well as to get an update on governance, representation, etc. There was some discussion regarding the Fire Service and Law Enforcement Joint Operating Board representation seeming to have an imbalance. CPFR, EPFR, and Gig Harbor are now also represented and he appreciates their time and listening to the concerns. Vice President Wright introduced Jim Sharp who is here to speak about the South Sound 911. Jim distributed a handout showing the SS911 Organizational Structure. He then went through a powerpoint presentation going over all of the positions, etc. (See attached). The Policy Board has not met yet. They are still working on legally starting up. Funding will not be received until June or July. Also, during the transition, a position of Project Manager which is not on the organizational chart, has been created to help facilitate with creating the agency and then turning it over to the Executive Director. Doug Willis stated he attended the steering committee meetings and Jim is the most knowledgeable and is the right person for the work as Project Manager on this. He also thanked West Pierce for allowing Jim to do this. Jim thanked Doug for the compliment and also stated that kudo’s go to Law Enforcement for trusting him being on the Fire Service side of things to do this as well. It has been a collaborative effort and will continue to be so. With Ken taking on the Project Manager position for SS911 that has left a void as Fire Comm Director at West Pierce. Michael Dobbs has been moved into that position and I/T has been moved to Mitch Sagers. Also, Ken is the co-chair for the Combined Operations Board.

**Unfinished Business**

1. **Website Hosting.** Vice President Wright reported he received a proposal yesterday from David Travis. The Executive Board will look it over and report at the next meeting.
2. **Impact Fee Committee**. President McDonald reported the Commissioners representatives for this committee will be Scott Casebolt from Gig Harbor, Ron Scholz from East Pierce, and Joe Pessinger from Orting Valley. An email was sent out last week soliciting interests from members of the Chiefs’ Association, and he has received a few responses back so far.

**New Business**

No new Business at this time.

**COMMITTEE REPORTS:**

**Program/Speaker Committee**

Vice President Wright reported he is working on getting speakers.

**Audit Committee**

President McDonald reported he received a letter from Andy McAfee and Gary Franz reporting that they met and completed the annual audit of the financial statements. They found no discrepancies or corrections that need to be made. President McDonald thanked them for doing a great job.

**Banquet/Awards Committee**

No report.

**Nominations Committee - DORMANT**

**UASI Committee**

No report.

**Regional Communications Committee**

No report.

**Code Committee**

No report.

**Emergency Management Committee**

Noreport.

**DIVISION REPORTS:**

**EMS**

Judy Murphy reported the 2012 protocols can start being used now if the training has been done. February 20th is the effective date. Training materials are available. The West Region EMS Conference is February 25, 26, 27 in Ocean Shores.

**MetroTraining**

No representative present. Tom Mason reported the last meeting was cancelled due to the weather.

**Training – TEW Training/Exercise**

Gary McVay stated there is nothing new to report. PXT 201/202 Auto Extrication class being held the third week in April still has grant spots available. Contact Judy Harmon.

**TEW Equipment**

Brian McDonnell reported they are working on the 2011 equipment list.

**OUTSIDE AGENCY REPORTS:**

**American Red Cross**

No representative present.

**Department of Emergency Management**

Ken Parrish reported there is still no word on the grant guidance. There will be a very short time frame with Homeland Security. It was discovered during the review of a recent report that the threat ranking for the area, which was at a 14, was reduced to 18 as a result of flawed data. This reduction could impact our ability to get grant funding. One issue was with regards to military population showing it as decreasing from 2009 when several brigades have been added as well as two new carrier task groups, etc. They are in the process of contesting the ranking and it getting it corrected. Another issue is regarding the designation of the port as an international border and saying we do not share it now, yet it’s the same as San Francisco. This is being looked into as well. They have given two dates – February 17th or 21st – for grant guidance and award announcement.

**EMS**

No report.

**Fire Marshal**

Tom Poste reported he is retiring in March. They should have someone hired by April to fill the spot.

**State Chiefs**

Keith Wright reported a meeting was held two weeks ago in Olympia regarding the future upgrades to the training center. The State Training Officers conference is coming up the end of February in Yakima. The State Chiefs conference will also be in Yakima May 21-25. Legislative issues are updated on the website.

**King County Fire Chiefs**

No representative present.

**PS Clean Air Agency**

Dic Gribbon stated there is no burning of storm debris allowed. A burn ban will be in place in Pierce County over the weekend. A procedure is being established to give one to two days notice to the Fire Service. He will be gone from the middle of this month to the first of next month.

**PC Fire Commissioners**

Commissioner Rankin reported their last meeting speaker was on the NAEFO program and committee assignments were made. Their next meeting will be at Station 21-4 in Graham.

**Dept. of Natural Resources**

No representative present.

**Good of the Order**

Tom Mason introduced Battalion Chief Matt Waltrip.

John McDonald introduced Eatonville’s new Fire Chief Bob Hudspeth.

Garry Olson reported he will be hosting an EMT course in Ashford all day on Saturdays and Sundays March 24th through June 24th with a couple of weekends off. The cost is $400 and $210 for books/materials. Also, on behalf of Park Ranger Margaret Anderson, he thanked everyone for their support. This hit very close to home as he is a retired Park Ranger.

**Adjournment**

There being no further business, the meeting adjourned at 12:55 p.m.

Recording Secretary Denise Menge

*The next Regular Meeting will be March 1, 2012 at Tacoma Fire Department Training Center, 2124 Marshall Avenue.*